

# ***CENTRO DE ENSEÑANZA TÉCNICA Y SUPERIOR*** **SUPPORT POLICIES FOR ADJUNCT INSTRUCTORS**

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## **1. JUSTIFICATION**

With the objective of consolidating a team of adjunct instructors to encourage professional training, in a way that there are more possibilities to provide a better service to students, while we advance in the fulfillment of the mission and the educational model of CETYS in general, and in particular with the fields and the academic indicators from the CETYS Plan 2010 and the requirements of the curriculum and the programs relative to the percentage of academic load covered by instructors with a master's or doctorate's degree, and the percentage of the courses delivered in English, a support policy for adjunct instructors will be applied, from January 2005.

## **2. SUPPORT AREAS**

The adjunct instructors who fulfill with the requirements described in the following point will be supported to study the graduate studies courses CETYS offers in any level (master's, doctorate's and majors) in their major area or in education, thus, understanding the major area that which is being delivered or that will be delivered.

Those who are going to learn to improve their skills and knowledge in English or didactic aspects in the institution's areas of interest offered by the English Language Center or the different departments at CETYS, that consist of short courses, workshops, diploma courses and other analogue courses.

## **3. REQUIREMENTS:**

- Obtain, in the previous academic cycle, points of at least 85% in relation to the ideal points in the official instructors' assessment and contribution system for CETYS faculty.
- Have an academic load of 6 or more class hours per week in the current period.
- Be proposed by the Dean of College at CETYS, from the school he or she teaches at.

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- Deliver courses exclusively at CETYS.
- Have worked, at least, for a year at CETYS.

### **4. CRITERIA AND AMOUNT OF SUPPORT**

Support between 20% and 100% of the tuition of the program he or she wishes to enroll will be granted.

Each semester, a relation of programs and available budget will be published for the instructors' support. The percentage will be applied according to the following chart:

<b>ACADEMIC LOAD IN WEEKLY CLASS HOURS</b>	<b>SUPPORT PERCENTAGE</b>
6 to 8	20
9 to 11	40
12 to 14	60
15 to 17	80
18 or more	100